

Here are some hints to help you with this process:

- The documents **need to be from different categories**. *Example, one document from **category 1** and one document from **category 2 or 3**.*
- IDs must be **current/valid (not expired)**
- Any bills or statements provided should **not be older than 6 months**
- The address on the documents must **match** the address in your **alc.ca profile**
- Only documents in their **original form** will be accepted and they must be downloaded directly from the provider. (An example would be a bank statement must be downloaded from your bank site.)
- Please ensure account numbers are visible (**don't blackout numbers**) this is used as part of the verification process.

Category 1 - Name / address

- Utility bill (power, phone, cable, internet, cell, water/sewer) – name, service address, account #, and a date not older than 6 months.
- Auto insurance liability card – name, address, policy #, and it cannot be expired .
- T4 slip –name, address, current tax year, Social insurance #.
- Driver's license or Provincial ID – name, current address, ID#, and cannot be expired
- CPP statement – Name, current address, account #, date in current tax year

Category 2 - Name / Date of birth

- Driver's license – name, date of birth, DL#, and cannot be expired (**Only use if not used from Category 1**)
- Passport – name, date of birth, Passport #, and cannot be expired
- Provincial Photo ID card – name, date of birth, ID#, and cannot be expired
- Permanent Resident Card – name, date of Birth, ID #, and cannot be expired
- Certificate of Indian Status Card – (front and back) name, date of birth, Reg #, and cannot be expired
- Temporary driver's license (this is the sheet of paper you get when you renew your license, until the physical card comes in the mail) – name, date of birth, Doc #, and DL #, and Valid Until date (half-way down page), cannot be past that date.

Category 3 - Name/Financial

- Bank Statement – name, bank name, account #, and a date not older than 6 months
- Loan statement – name, bank name, account #, and a date not older than 6 months.

